

Director of Technical Support Department

RADIO FREE ASIA is seeking a motivated, experienced technical management professional to fill the position of Director of Technical Support at our Washington, D.C. headquarters.

The Director of Technical Support is responsible for the management of the Technical Support Department. This department is responsible for the overall design, implementation, and maintenance of Radio Free Asia's technical infrastructure. The position reports directly to the Chief Technology Officer.

MINIMUM QUALIFICATIONS

The successful candidate must have a minimum of five (5) years technical management experience and be familiar with both broadcast and Information Systems technologies. Previous technical project management experience is also required.

DUTIES AND RESPONSIBILITY

Plans, organizes and supervises day-to-day activities of the Technical Support Department staff.

Establishes all of RFA's technical systems maintenance and upgrade schedules and coordinates these schedules with all other RFA departments.

Assists the Chief Technology Officer to develop specific project management frameworks and their components.

Coordinates multiple project and maintenance schedules into a master list while ensuring all constituents are aware of upcoming events and changes.

May be required to represent RFA to external standards bodies, associations and /or cooperative partners.

Undertakes other tasks as assigned by Chief Technology Officer

SUPERVISORY CONTROLS

The Director of Technical Support acts with a high degree of independence and resourcefulness to accomplish day-to-day work with minimum direction.

The Director of Technical Support must exercise judgment and initiative in interpretation and application of RFA policy to the staff.

All candidates must be eligible to work in the U.S. and provide proof of eligibility.

Submit cover letter & resume:

E-mail: jobs@rfa.org

By fax to: 202-530-7797

RFA is an equal opportunity employer.